

FIELD TRIP CHECKLIST

*Prepare your group for a **FUN** and **FASCINATING** field trip!*

PLANNING YOUR VISIT:

FIELD TRIP PRICING

All students, teachers, and chaperones pay the group rate of \$9 per person.

CHAPERONES

Confirm your chaperones. INFINITY Science Center requires the following chaperone ratios for groups: Pre-K – 2nd Grade: 1 chaperone per 5 students; 3rd – 12th Grade: 1 chaperone per 10 students. Please share the day's schedule and activities with them, along with important information such as phone numbers, meeting location, arrival and departure time, etc.

BUSES AND PARKING

School buses may unload near the main entrance to INFINITY and park at the West end of the parking lot. Please observe the wayfinding signage to direct buses to proper parking location. Chaperones and/or carpool groups not using bus transportation can park in regular guest parking.

PREPARING FOR ARRIVAL:

- ✓ Know the final head count for all teachers, chaperones and students.
- ✓ Bring your reservation confirmation email.
Any adjustments to your order may be made on site at the Admissions desk.

**TO CONFIRM YOUR FIELD TRIP RESERVATION, PLEASE CONTACT
KELSEY SMITH AT KSMITH@VISITINFINITY.COM**

DAY-OF INFORMATION FOR TEACHERS & CHAPERONES

THANK YOU FOR BEING A FIELD TRIP CHAPERONE! THIS ROLE IS VITAL FOR A SAFE AND SUCCESSFUL FIELD TRIP EXPERIENCE AT OUR MUSEUM. WE ARE EXCITED TO SEE YOUR GROUP AND HOPE THAT IT'S A GREAT DAY FOR EVERYONE.

- ✓ Wear the wristband provided by the museum.
- ✓ Ask the lead teacher about the day's schedule so you know where to be and when to be there.
- ✓ Learn the names of the students in your group.
- ✓ Stay with your students during your time in the museum; be sure to count them periodically as you move through the museum.
Please silence your cell phones and refrain from texting and/or conversations during your visit, so that your focus can remain on the students in your charge.
- ✓ We encourage our field trip groups to take pictures! Please be aware that by attending a field trip at INFINITY Science Center, you agree to our photography policy.
- ✓ Be responsible for the behavior of the students in your group. We want all guests to enjoy their time at the museum. Like at your school, we have rules and guidelines for appropriate behavior, so please help to ensure that students observe and respect the following:

- ✓ Stay with your chaperone at all times. This includes visiting the Odyssey Gift Shop.
- ✓ Be courteous and respectful of other visitors and museum staff. No running or horseplay inside the museum.
- ✓ Keep volume at a minimum with indoor voices.
- ✓ Pick up trash and place in proper receptacles.
- ✓ No food permitted in museum galleries.
- ✓ Please respect our exhibits and artifacts – many of our exhibits are interactive, however unless otherwise noted, do not touch, climb or grab exhibits or artifacts.
- ✓ While outside, stay on the boardwalk. Guests are not permitted to exit the boardwalk into the pond or biome areas for any reason. Please observe our wildlife from a distance. Do not engage or feed wildlife. Please observe outdoor signage.



TIPS FOR A GREAT FIELD TRIP:

- ✓ Help your students explore and ask questions as you move through the museum.
- ✓ If you have questions or need assistance, please find an INFINITY Guide to help you. We are here to make your experience a success!
- ✓ If you have registered for a Science Exploration Class or 3D movie, please be sure to note the start times and arrive promptly.
- ✓ Students may eat lunch in one of two outdoor picnic areas, located on the East side of INFINITY Science Center.